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**Calhoun County Groundwater Conservation District  
Meeting Minutes for August 25, 2025**

THE STATE OF TEXAS  
CALHOUN COUNTY

The Board of Directors of the Calhoun County Groundwater Conservation District convened a meeting at 312 W. Live Oak, Port Lavaca TX 77979, Calhoun County, Texas on August 25, 2025, at 5:30 PM.

**Item 1 - Convene Meeting**

Mr. Andruss explained staff completed the necessary public notification requirements for the meeting.

Mr. Brett called the meeting to order and call the roll of representatives:

Precinct 1: Mr. Steven Dierschke, Director: Absent.

Precinct 2: Mr. Wesley (Clay) Brett, Vice-President: Present.

Precinct 3: Mr. Galen Johnson, Secretary: Present.

Precinct 4: Mr. Michael (Mike) Hahn, Treasurer: Present.

At Large: Mr. Harold (Danny) May, President: Absent.

General Manager: Tim Andruss: Present.

General Counsel: Jim Allison: Present.

**Item 2 - Receive Public Comment**

No public comment was given.

**Item 9 - Administration and Management**

**Topic 9.1 - Report**

Mr. Andruss explained the next meeting of the Board is scheduled for October 27, 2025, with each meeting to convene at 5:30 PM. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

**Topic 9.2 - Budget for FY2026**

Mr. Andruss explained management developed a recommended budget for the fiscal year ending September 30, 2026, that attempts to fund the operations of the District in a manner that provides for 1) the accomplishment of the management plan goals and objectives, 2) the completion of certain projects and tasks associated with the administration of the district, groundwater conservation, groundwater management and permitting, groundwater monitoring, groundwater policy development, groundwater

protection, groundwater research, and groundwater resource planning, and 3) the reservation of a portion of the Reserve Fund for certain conceptual projects.

The conceptual projects include 1) the cooperative implementation of a groundwater management information system (Collier Hydros at \$94,000) by CCGCD, RGCD, TGCD and VCGCD, 2) continuation of the telemetry based aquifer monitoring systems (Solinst at -\$10,000, In-Situ at -\$10,000) and the development of a dedicated aquifer monitoring site within the District (-\$625,000), and 3) the cost sharing in the development of a groundwater availability model suitable for DFC development and District Level modeling of proposed groundwater development projects.

The recommended budget was developed based on estimates of revenue and expenses associated with a set of projects to be initiated during Fiscal Year 2026.

Management developed the proposed budget anticipating the commitment of the monies of the Reserve Fund in Fiscal Year 2024 2025 in accordance with the following schedule:

- Groundwater Conservation: 0%
- Groundwater Management: 5%
- Groundwater Monitoring: 40%
- Groundwater Protection: 10%
- Groundwater Research: 10%
- Groundwater Resource Planning: 10%
- Legal Contingencies: 25%

Management developed the proposed budget anticipating the approval of a tax rate equal to the No-New-Revenue Tax Rate calculated by the Tax Assessor - Collector for Tax Year 2025.

**Board Action:** Mr. Johnson moved to adopt the recommended budget for Fiscal Year 2026 by order. Mr. Brett seconded the motion. The motion passed unanimously.

### **Topic 9.3 - Tax Rate for TY2025**

Mr. Andruss provided the following information:

CCGCD Tax Worksheet 2025

CCGCD - Small Taxing Unit Notice - TY2025.pdf

CCGCD - Order Adopting Tax Rate - TY2026.pdf

There was 1 vote for no on the tax website, but no other comment was provided.

**Board Action:** Mr. Brett moved to open the public hearing regarding the proposed tax rate at approximately 5:53 PM. Mr. Johnson seconded the motion. The motion passed unanimously.

Mr. Johnson moved to close the public hearing after accepting public comment regarding the proposed tax rate at approximately 6:00 PM. Mr. Hahn seconded the motion. The motion passed unanimously.

Mr. Johnson moved to approve and adopt the proposed tax rate, of \$0.0067, as the adopted tax rate by order. Mr. Brett seconded the motion. The motion passed unanimously.

#### **Topic 9.4 - Appraisal Roll for Tax Year 2025**

Mr. Andruss provided the following information:

CCGCD - Certified Appraisal Roll - TY2025.pdf

**Board Action:** Mr. Hahn moved to accept and approve the appraisal roll for Tax Year 2025 and adopt the Order Approving the 2025 Appraisal Roll. Mr. Brett seconded the motion. The motion passed unanimously.

#### **Topic 9.5 - Review of Consultants**

Mr. Andruss explained to the district that they obtained services from Jim Allison of Allison, Bass and Magee, Intera, Inc., and Dr. Venkatesh Uddameri in the past under approved agreements. The deliverables submitted through the services provided by each consultant have been considered acceptable by the district. The District entered into an agreement with Daniel B. Stephens and Associates in FY2024 but has not yet sought support from the firm nor received an deliverables to evaluate.

**Board Action:** Mr. Johnson moved to continue the authorization for the General Manager to obtain proposals and services from Dr. Venkatesh Uddameri, Intera, Inc., and other consultants contracted with the VCGCD in accordance with the conditions established in the agreements between VCGCD and the consultants as appropriate. Mr. Brett seconded the motion. The motion passed unanimously.

#### **Topic 9.6 - FY2026 Budgetary Authorizations**

Mr. Andruss explained in order to efficiently administer the operations of the district, the board has granted limited authority to the general manager to spend funds on certain expenses that are referred to as regular and routine expenses within the constraints of the approved budget. This authorization applies to expenses such as subscription services and so on. Other expenses require board consideration and explicit authorization from the board to pay, such as invoices from technical consultants and contractors, as well as any non payroll related payment to the general manager (e.g., travel and expense reimbursements). Regardless of the procedure under which authorization is obtained to spend funds, all expenditure transactions (as well as revenue transactions) are presented to the board for review and oversight within the meeting packets of regular meetings. When appropriate, the authorization to make payment on non routine expense is obtained when the associated financial obligation is authorized by the board. This frequently occurs when the Board accepts a proposal from a technical consultant. However, in some instances, this procedure proves to be inefficient and hinders ability management to administer the projects of the district designed to achieve the operational objectives of the district. This circumstance frequently arises in instances

where the district seeks to sponsor external activities such as proposals to promote water conservation or have a technical matter addressed by a consultant.

**Board Action:**

Mr. Brett moved to authorize the general manager to 1) establish budget encumbrances each recommended project excluding the amounts associated with the budget estimates for the reservations of the Reserve Fund for the conceptual projects identified in projects 3000.01 - General Groundwater Permitting, 4000.01 - General Groundwater Monitoring, and 8000.01 - General Groundwater Resource Planning, 2) engage and pay consultants under the agreements approved by the board, and 3) award sponsorships and pay the corresponding expenses in accordance with the approved budget of the district. Mr. Johnson seconded the motion. The motion passed unanimously.

**Topic 9.7 - Unpaid Invoices**

Mr. Andruss explained that the District has outstanding accounts payable invoices that are not considered regular and routine, for which the District has received the goods and services billed for under the invoices.

**Board Action:** Mr. Brett moved to pay the following items:

1. ACCTP 20250825 01 \$990.00 Allison, Bass & Magee
2. ACCTP-20250825-02 - \$725.00 - Allison, Bass & Magee
3. ACCTP-20250825-03 - \$9,176.29 - Goldman, Hunt & Notz
4. ACCTP 20250825 04 \$923.04 VCGCD Reimbursement

Mr. Hahn seconded the motion. The motion passed unanimously.

**Item 10 - Legal Counsel Report**

Mr. Allison was present and gave his report.

**Item 11.0 - Adjourn Meeting**

**Board Action:** Mr. Brett moved to adjourn the meeting after concluding all business of the District at approximately 6:34 PM. Mr. Johnson seconded the motion. The motion passed unanimously.

THE ABOVE AND FOREGOING MINUTES WERE READ AND APPROVED ON THIS THE 27<sup>th</sup> DAY OF October A.D. 2025

  
Harold D. May  
Groundwater Conservation District

Director of the Calhoun County

ATTEST:  
  
Galee P. Hines  
Groundwater Conservation District

Director of the Calhoun County